

Board of Fire Commissioners

Fire District #5

180 Old Bloomfield Ave.

Parsippany, NJ 07054

December 9, 2015 Meeting Minutes

Meeting Called to Order at 8:02 pm

Pledge of Allegiance

Roll Call

| <u>Commissioners Roll Call:</u> | <u>Meeting Start</u> | <u>Meeting End</u> |
|---------------------------------|----------------------|--------------------|
| Lambert | X | X |
| Nazario | X | X |
| Palmieri | X | X |
| Umana | X | X |
| Campbell | X | X |

Minutes of Previous Meeting: Posted on Web Site

Treasurer's Report: Two big bills in November to VFIS Insurance in the amount of \$6,622 and \$10,820.00, deposited the check from the Township in the amount of \$224,748.25, leaving a balance of \$376,491.32 until our next check.

We just Introduced our budget at the Special Meeting prior to this one.

Joint Board Meeting: We have received the numbers for the Pro-Phoenix, we will only need one Kiosk license, because we have two stations we are going to need another kiosk license for the other firehouse, each firehouse needs a computer set-up, they are also purchasing one mobile license for one truck so if we want it in the other trucks we're going to have to purchase licenses for the other trucks and every year the licenses have to be renewed so there's going to be fees involved with that to.

We've been talking about this for two years now. The estimated time of starting is March 1st. So there's going to be revolving costs on this each year. We're going to have to pay for license renewals for Records Management, for the two Kiosks, Licenses for different recordings, Google maps.

We have to supply the computers obviously, training for the first responders is \$1,200.00 a day, they will try to hold two sessions, Fire responsible for clients that's \$465.00; station Kiosk is \$1,510.00, \$1,510.00 for Records Management. It's not cheap but it is what it is.

Fire Prevention: None

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Correspondence: None

LOSAP: Progress

Insurance: We had our Insurance Audit on November 15, 2015, no immediate recommendations, will go over our group policy there's a couple of people to come off and a couple to add on, some people need to change their beneficiary's on their life insurance.

Station 1: We have some violations, have to install red lights on the building, talked to Pat Calabrese to repair the ceiling grid in the Commissioners room he'll help with, for the showers out in the bay we had a broken pipe there, we have to clean-up the Engineer's room, sheet rock that wall and clean that all up.

Station 2: Had some violations there to, install red lights on the building, clean the range fans twice a year, they want the suppression done twice a year.

Dinner: The invitations are ordered, the DJ has another event for that night but will be sending his partner to do our dinner. We need a list of guests we're inviting who showed their generosity to our district. Dave Cavaliere has it.

Good & Welfare: Flowers from the Commissioners and the Fire Houses were sent for the Clayton funeral, would like to send something to the Teta family also.

Chief's Report:

1. Chief's Fund was \$237.54
2. No new applicants
3. No one out on medical leave
4. No leaves of absence
5. No resignations
6. Clothing allowances were completed
7. Truck 605 went in for service today
8. Truck 651 is in good shape
9. Truck 652 Still at Fire Safety
10. Truck 653 is in good shape
11. Truck 654 is in good shape
12. Truck 655 is in good shape

Would like to thanks everyone for their support and help during my tenor as Chief.

Truck Committee: Had a problem with the Bonding Attorney about the down payment, Nisivocchia and Tony Bucco are working on it with him.

The Chief's vehicle was ordered, the next step is to adopt a Resolution authorizing East Cost to work on preparing it, they were the lowest bid out of the three we received in the amount of \$15,623.09, would like to vote on it tonight.

Public: None

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Old Business: At last month's meeting we discussed an increase in pay for our Administrative Assistant bringing her to \$17.00 per hour from \$15.00 per hour starting January 1, 2016. We'll need a Resolution authorizing that tonight.

New Business: Received some prices for the electrician to install the red lights at both stations, Station 1 is \$350.00 and Station 2 is \$450.00 plus some signs, so the amount should come in around \$1,000.00 for all on it.

We also have to get the tail pipe fixed on the Ladder truck.

Resolutions:

Resolution 15-54

BE IT RESOLVED that the Board of Fire Commissioners of the Parsippany-Troy Hills Volunteer Fire Department, District #5 hereby approves the November 2015 Bill List in the amount of \$50, 335.51.

Yes: Commissioners: Lambert, Nazario, Umana, Palmieri and Campbell

No: None

Abstain: None

Absent: None

The Resolution was Adopted

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Resolution 15-55

BE IT RESOLVED that the Board of Fire Commissioners of the Parsippany-Troy Hills Volunteer Fire Department, District #5 authorizes the payment to EAST COAST EMERGENCY LIGHTING in the amount not to exceed \$15,623.09 for the new Chief's truck

Yes: Commissioners: Lambert, Nazario, Umana, Palmieri and Campbell

No: None

Abstain: None

Absent: None

The Resolution was Adopted.

Resolution 15-56

BE IT RESOLVED that the Board of Fire Commissioners of the Parsippany-Troy Hills Volunteer Fire Department, District #5 authorizes an increase in pay for the Administrative Assistant to \$2.00 more an hour bringing her to \$17.00 per hour effective January 1, 2016.

Resolutions continued:

Resolution 15-56 continued

Yes: Commissioners: Lambert, Nazario, Umana, Palmieri and Campbell

No: None

Abstain: None

Absent: None

The Resolution was Adopted

Resolution 15-57

BE IT RESOLVED that the Board of Fire Commissioners of the Parsippany-Troy Hills Volunteer Fire Department, District #5 authorizes \$1,000.00 for the purchase and installation of Red Lights and signs for both Stations.

Yes: Commissioners: Lambert, Nazario, Umana, Palmieri and Campbell

No: None

Abstain: None

Absent: None

The Resolution was Adopted

Resolution 15-58

BE IT RESOLVED that the Board of Fire Commissioners of the Parsippany-Troy Hills Volunteer Fire Department, District #5 authorizes the expenditure of Normal Operating Expenses.

Yes: Commissioners: Lambert, Nazario, Umana, Palmieri and Campbell

No: None

Abstain: None

Absent: None

The Resolution was Adopted

Adjournment: The Meeting was Adjourned at 8:36 pm.

