

Board of Fire Commissioners

Fire District #5

180 Old Bloomfield Ave.

Parsippany, NJ 07054

May 9, 2012 Meeting Minutes

Meeting Called to Order at 8:05 pm

Pledge of Allegiance

Moment of Silence for Fallen

<u>Commissioners Roll Call:</u>	<u>Meeting Start</u>	<u>Meeting End</u>
Lambert	Absent	
Nazario	X	X
Greenberg	X	X
Palmieri	X	X
Campbell, Sr.	X	X

Minutes of Previous Meeting: On Recorder

Treasurers Report: 1. Opening balance was \$307,826.76, some of our bills this month were to Johnson Truck Accessories \$1,098.92; Lab Safety \$4,650.90; True Value for \$697.00; Fire Fighter One for \$1,824.00, LOSAP \$35,325.00; and Automated Ice Makers for \$3,894.00.

1st check has been deposited, 2nd check came in but hasn't been deposited yet. Audit is done, they expedited it and Commissioner Lambert went to the Local finance Board today about the new truck.

2. The Audit recommendations were for us to mark off all the cancelled checks, we need some type of inventory system for all of our assets and they should be marked down and put on record. All the details are there, it's already been sent off to Bank of America because of the bond we have on our new fire house. We have to publish the Synopsis of our Audit.

3. Local Finance Board: Everything went well at the Local Finance Board, Hanover

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Treasurer's Report Continued:

Township was buying a \$575,000.00 pumper and ours was \$450,000.00 so that was a good jump start.

However, they were told by the Board that there is a consolidation effort going on in several of the larger Fire Districts in South Jersey, Hamilton Township, Howell and Jackson. Hanover Township was told by the Local Finance Board that they would conditionally pass their application pending that they get involved in the consolidation and that they must get involved in the consolidation talks.

We heard something different at the Special Joint Commission Meeting, they said not to worry about it but from all indication heard from the hearing there is much more of a push to consolidate they hired someone who doesn't go to towns he just goes to Fire Districts. We're kind of being targeted as a group, there's a lot of stuff going on. I firmly believe it's coming.

I have the contract for the financing of the lease/purchase, it's suppose to start May 15th with the deposit, so we can get the contract for the truck rolling, we already passed a Resolution to do this, we just have to hold onto it and everyone has to sign it, we do not need another Resolution. The Local Finance Board will be going over it and make sure everything is correct and there's some items we have to attach to it and mail it back via FedEx to Oshkosh Capital with a check.

Joint Board Meeting: We discussed the consolidation as I said before.

Fire Prevention: No meeting last month, but we have one coming up this week. They also have a new job "Supervising Fire Inspector".

If 3 or 4 Districts got together and wrote a letter to the Mayor stating that we are extremely unhappy with the lack of cooperation, the lack of communication from the Bureau. We are one side of the coin and they are the other side, we work together.

Correspondence: 1. Received the minutes from the New Jersey State Association of Fire Districts, there's a couple of legislative things in here, if you want to take a look at them, some of the Bills they are looking to pass are already passed, A-398 is passed looking for Boards to get a web site going.

We did find some information in the web site, Assemblywoman Betty Lou DeCroce mentioned that the townships IT person, and its in the States Bill, either we have to provide or the Township has to provide us with a web site through their IT.

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Correspondence Continued: The Township has a web site and we would just have to link off theirs, the Police Department asked about it also, they want to put their Police Academy on the web site.

2. Received the Dedicated Penalties for May through August of 2011 and January of 2012 in the amount of \$2,432.33 we just have to send some bills and we'll get the money.

LOSAP: Nothing.

Insurance: We need to get the Workers Comp policy out .

Old Building: The roof is leaking but it could possibly be the HVAC unit that's clogged up. The air conditioner wasn't working, we'll call A J's and have them service the unit.

New Building: (indiscernible comments) they are going to look at all the debris built up there and clean it all up especially by the fence. There's a spot in the back that never grows grass, maybe if we put some stone in there and plant some bushes or something it'll look better, I got a price for installation of 10 bushes, 10 yards of river stone along the right side of the driveway for \$1,100.00 and he's going to clean-up all the other stuff up there, he's trimming the tree, tearing the back fence down and I think it's \$400.00 to do the tree, either way it has to be done.

I also have guys coming to clean the range hood, we're suppose to clean them every 6 months, Station 1 is \$350.00 and Station 2 is \$400 for duck cleaning and filters hoods and re-install them.

I was suppose to have a service contract from Oatis when I get it I'll call you, she was suppose to work it up and send it to me but I haven't received it yet.

Dinner: Scheduled and booked

Good & Welfare: None

Chief's Report:

1. Last month's totals were: 12 day and 4 night for a total of 16 calls
2. There was \$142.00 spent from the Chief's fund
3. This month there were 20 day calls and 7 night for a total of 27 calls
4. There was \$465.78 spent from the Chief's fund.
5. Received a copy of the ISO
6. Have specs on the mandatory lighting for the military truck, actually a little strange, (indiscernible) did the radio and installation, but they're not doing that, I did cross some things off that do not need to be done and it's about \$5,000.00, this is all brand new.

The other one is PBI it's \$3,000.00 but will go up a little more, the only thing I added to the (indiscernible) one, which this one doesn't have, is the lights on either side, 2 lights on either side of the truck, 8 on the front, 2 on the top, 4 on the grill, 2 on the back, it'll be another \$600.00, if we do it with lights on the side, originally we said 3 lights on the side, but if we're blocking an intersection or going someplace, its always good to have scene lights.

If you want to get as close to NFPA as standard as possible without any problems, PBI isn't hurting us with the installation and also this one doesn't have the other \$600.00.

It's still \$1,400.00less. we need to know how many amps, he was told 60 amps, I told him nothing will get done without the radio, lights, also if we have the steady burn lights, the work lights. There is also a hand held microphone with buttons for the speakers, sirens, etcetera.

Labor is \$2,400.00 for Spectrum and \$1,000.00 for PBI, Spectrum are red/blue side to side the red/blue for PBI are up and down. Plus \$468.74 for the two flag holders.

Truck Committee: None

Public: Pat Teta (indiscernible conversation)

Old Business: I was somewhat offended by the discussion on the truck when I missed last month's meeting.

I spoke to the Attorney, I asked the appropriate questions, I received the appropriate answers and took the appropriate actions.

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Old Business Continued: I heard that 2 guys had questions, they can be as involved in the process as much as they want, you can be as uninvolved as you want, but if someone does have questions I would appreciate asking me, if some of us weren't in favor of the truck, then your vote should have been no, I was somewhat offended by the lack of trust.

We have quite a few issues here on the Board, we can't seem to get bills paid, we have things being shut off on a continuing basis, I'm not blaming anyone, I know we're very busy.

In the past we've had guys who were retired sit here during the day and do things all day long, we don't have that anymore.

Talking to other Commissioners in other Fire Districts they have secretaries, I think that we most definitely have to change the way we do things, as far as our Administration is completely ridiculous, if we had some type of major incident like a tornado, hurricane, flood whatever the case may be, or whatever the season, we have major functions in this department that have to be shut down, our phones could be down, fuel maybe curtailed, we really need to make some kind of plan and move forward to try and make due diligence in that area of our responsibilities because what happens on this side of the room most definitely affects what happens on the other side of the room.

I would be happy to make a motion to investigate the hiring of either a part time or full time secretary and begin to do it. The girl in Pine Brook is paid hourly, Ronnie's wife works for the Board and Bobby's Schmidt's wife works for the Fire Prevention Board for an hourly rate.

We could taylor the hours to fit whatever we need and say 3 days, 6 hours a day, whatever works for that individual, we definitely need someone, she can do as much as she's capable of doing and as much as we need her to do.

New Business: As I was going through the bills, and I know there's some things coming in, we have to start curtailing guys going out and buying stuff and putting it on our accounts.

It's like a logistical nightmare going through some of the vouchers that come in. I'll use Morris County Hardware as an example, for \$2.00 here and \$2.00 there and \$20.00 here but all within the same week, everyday that week.

New Business Continued: We're coming up with a statement at the end of the month with a statement of \$1,000.00, I understand things break and I know emergencies come up, but if you're going to do some work on the apparatus or something sit down, make a list of what is needed and go once to get what you need not several times a day. I was having a hard time trying to figure out what's been paid and what hasn't been paid, on the one statement there had to be almost 30 different invoices.

This way everything is on 1 voucher, other than that its ok. People are putting their names and what it's for, it would make things a lot easier.

Resolutions:

1. Authorize payment to Two Brothers Landscaping in the amount of \$1,400.00 to install 10 bushes and 4 yards of river stone at Station 2 on the right side of the driveway.

Aye: Commissioners: Lambert, Nazario, Palmieri, Greenberg and Campbell.

Nay: None

Abstain: None

Absent: None

2. Authorize payment to Champion Environmental in the amount of \$750.00 to clean range hood systems at both stations.

Aye: Commissioners: Lambert, Nazario, Palmieri, Greenberg and Campbell

Nay: None

Abstain: None

Absent: None

3. Authorize payment to Fire and Safety in the amount of \$468.74 for two (2) flag poles for the apparatus

Aye: Commissioners: Lambert, Nazario, Palmieri, Greenberg and Campbell

Nay: None

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Resolutions Continued:

Abstain: None

Absent: None

4. Authorize payment to PBI for lights for military truck not to exceed \$4,700.00

Aye: Commissioners: Lambert, Nazario, Palmieri, Greenberg and Campbell

Nay: None

Abstain: None

Absent: None

5. Authorize Normal Operating Expenses.

Aye: Commissioners: Lambert, Nazario, Palmieri, Greenberg and Campbell

Nay: None

Abstain: None

Absent: None

Adjournment:

Adjourned: Meeting was Adjourned at 9:04 pm.