

Board of Fire Commissioners

Fire District #5

180 Old Bloomfield Ave.

Parsippany, NJ 07054

June 8, 2016 Meeting Minutes

Meeting Called to Order at 8:01 pm

Pledge of Allegiance

Roll Call

<u>Commissioners Roll Call:</u>	<u>Meeting Start</u>	<u>Meeting End</u>
Lambert	X	X
Nazario	X	X
Cavaliere	X	X
Umana	X	X
Campbell	X	X

Minutes of Previous Meeting: Posted on Web Site

Treasurer's Report: for the month of May we've paid Nisivoccia for the 2015 Audit in the amount of \$9,065.00; we paid our Workers Comp policy in the amount of \$45,395.00 we also received our quarterly check in the amount of 211,714.00 leaving us with a balance of \$460,303.40, but we have to make our building payment next month in the amount of \$241,955.00, which would then leave us with a balance of \$218,348.40.

We may need to do a transfer, the \$85,000.00 we received for the sale of the truck should go into Equipment and Vehicle Maintenance to pay for the new chief's truck, will get in touch with Bill in the morning to find out exactly how we go about that.

Joint Board Meeting: None

Fire Prevention: The Joint Board is talking about getting rid of the Trailer, we're going to have to discuss this further.

Correspondence: None

LOSAP: I need a list of all the members who took classes in 2015 for LOSAP

Insurance: Travelers is no longer our workers comp people the new company is Amguard, waiting for the information from them, we've already paid them.

We had 2 members exposed to Blood Bourne pathogens at an accident, they are being taken care of through Travelers because the new company doesn't take effect until today, June 8th.

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Station 1: Couple of roof leaks, and bulbs are out and a few trees in the back have to be trimmed and/or taken down and maybe plant a few evergreens.

Station 2: A lot of light bulbs are out, there may be a grant to help replace the bulbs with LED bulbs, all the gutters were cleaned and the fuel in the generator was low we need to check it more often.

Dinner: Progress, the dinner is the 3rd Saturday in January.

Good & Welfare: None

Chief's Report: This report is for May & June

1. Chief's Fund \$489.31
2. New Member Matthew Nicosia
3. Evan Walsh has taken a 6 month leave of absence
4. Looking at new prospects for our gear, the one we have now we're not satisfied with
5. We need pagers and 2 batteries
6. Pat Calabrese handed in his quarterly report on the apparatus and found the following:
 - a. 56 bottles are in service
 - b. 13 bottles are out of service
 - c. 10 spare packs
7. We had a lot of training this past month
8. We received a very nice letter from the Mayor

Truck Committee: None

Public: None

Old Business: None

New Business: None

Resolutions:

RESOLUTION 16-26

BE IT RESOLVED that the Board of Fire Commissioners of the Parsippany-Troy Hills Volunteer Fire Department, District #5 hereby approves the April 2016 Bill List in the amount of \$24,440.96.

Yes: Commissioners: Lambert, Nazario, Umana, Cavaliere and Campbell

No: None

Abstain: None

Absent: None

The Resolution was Adopted

Resolutions Continued:

RESOLUTION 16-27

BE IT RESOLVED by the Board of Fire Commissioners of the Parsippany-Troy Hills Volunteer Fire Department, District #5 hereby authorizes the expenditures for Normal Operating Expenses for April, 2016.

Yes: Commissioners: Lambert, Nazario, Umana, Cavaliere and Campbell

No: None

Abstain: None

Absent: None

The Resolution was Adopted

Resolution 16-28

RESOLUTION OF AUDIT

WHEREAS, N.J.S.A. 40A:5A-15 requires the Board of Fire Commissioners District #5 for the Township of Parsippany-Troy Hills, to have made an Annual Audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Audit Report for the year 2015 has been filed by a Registered Municipal Accountant with the Secretary of the Board as per the requirements of **N.J.S. 40A:5A-15**, and a copy has been received by each member of the authority; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the Local Fiscal Affairs, as per **R.S. 52:27BB-34**; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the Board of Fire Commissioners District #5 shall by Resolution certify to the Local Finance Board of the State of New Jersey that all members of the Board have reviewed, as a minimum, the sections of the Annual Audit entitled:

GENERAL COMMENTS

RECOMMENDATIONS

and

WHEREAS, the members of the Board have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

Resolutions Continued:

Resolution 16-28 continued

GENERAL COMMENTS

RECOMMENDATIONS

as evidenced by the Group Affidavit form of the Board of Fire Commissioners District #5; and

WHEREAS, such Resolution of Certification shall be Adopted by the Board no later than forty-five (45) days after the receipt of the Annual Audit, as per the requirements of the Local Finance Board; and

WHEREAS, all members of the Board of Fire Commissioners District #5 have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the Affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the Local Authority to the penalty provisions of **R.S. 52:27BB-52 – to wit**.

R.S. 52-27BB-52 – “A local officer or member of the Local Board who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this Article, shall qualify of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both in addition shall forfeit his office.”

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners District #5 of the Township of Parsippany-Troy Hills hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a Certified Copy of this Resolution and the required Affidavit to said Board show evidence of said compliance.

Yes: Commissioners: Lambert, Nazario, Umana, Cavaliere and Campbell

No: None

Abstain: None

Absent: None

The Resolution was Adopted

Resolutions Continued:

Resolution 16-29

BE IT RESOLVED that the Board of Fire Commissioners for the Parsippany-Troy Hills Volunteer Fire Department, District Number 5, hereby approves the **CORRECTIVE ACTION PLAN** as attached for the year ending December 31, 2015.

Yes: Commissioners: Lambert, Nazario, Umana, Cavaliere and Campbell

No: None

Abstain: None

Absent: None

The Resolution was Adopted

(Please see Plan in Minute Book)

Resolution 16-30

BE IT RESOLVED that the Board of Fire Commissioners of the Parsippany-Troy Hills Volunteer Fire Department, District #5 hereby approves the May 2016 Bill List in the amount of \$78,444.77

Yes: Commissioners: Lambert, Nazario, Umana, Cavaliere and Campbell

No: None

Abstain: None

Absent: None

The Resolution was Adopted

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Resolution 16-31

BE IT RESOLVED by the Board of Fire Commissioners of the Parsippany-Troy Hills Volunteer Fire Department, District #5 hereby authorizes the expenditures for Normal Operating Expenses for May, 2016.

Yes: Commissioners: Lambert, Nazario, Umana, Cavaliere and Campbell

No: None

Abstain: None

Absent: None

Resolutions Continued:

Resolution 16-31 continued

The Resolution was Adopted

Resolution 16-32

BE IT RESOLVED by the Board of Fire Commissioners of the Parsippany-Troy Hills Volunteer Fire Department, District #5 that they hereby approve the time change of their monthly meetings from 8:00 PM to 7:30 PM.

Yes: Commissioners: Lambert, Nazario, Umana, Cavaliere and Campbell

No: None

Abstain: None

Absent: None

The Resolution was Adopted

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Executive Session: Commissioners went into Executive Session at 8:48 pm and returned to Open the Meeting back-up at 8:55 pm

Adjournment: The meeting was adjourned at 8:56 pm.