

# *Board of Fire Commissioners*

Fire District #5

180 Old Bloomfield Ave.

Parsippany, NJ 07054

September 12, 2012 Meeting Minutes

Meeting Called to Order at 8:00 pm

Pledge of Allegiance

Moment of Silence for Fallen

<u>Commissioners Roll Call:</u>	<u>Meeting Start</u>	<u>Meeting End</u>
Lambert	X	X
Nazario	X	X
Greenberg	X	X
Palmieri	X	X
Campbell, Sr.	X	X

**Minutes of Previous Meeting:** On Recorder

**Treasurers Report:** Opening balance \$388,014.14, a deposit of \$201,555.50 was made that was our 3<sup>rd</sup> quarter check, Oshkosh Capital was paid in the amount of \$67,051.20, a direct withdrawal was made for the new building. Closing balance was \$258,010.18, waiting for 4<sup>th</sup> quarter check and that's it until March of next year.

The building payment is \$238,216.00 a quarter, we'll have another on in January.

We finished 51's payment, and we'll be starting a new one.

**Joint Board Meeting:** We'll have a meeting here on the 1<sup>st</sup> Wednesday in October. Someone from the County will be there, also a lot of progress on the re-hab trailer, we added more equipment.

We also talked about the legislation will affect us. There will be an agenda for every meeting.

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**Correspondence:** We received something from a company called NetLink, which has to do with the website, will bring it up under New Business.

**LOSAP:** Nothing

**Insurance:** Met with the field auditor from Travelers and we went over a few things, the operation of both firehouses, everything went well.

**Old Building:** 1. We had the phone system worked on and everything is up and running. The back phones are just too expensive and they not working. They are suppose to come back out next week sometime.

2. The elevator service contract is signed, the inspection is scheduled for September 21<sup>st</sup>, it's a five year service contract.

**New Building:** No issues.

**Dinner:** Progress is being made

**Good and Welfare:** Nothing to report.

**Chief's Report:**

1. Last month we had a total of 19 calls, 7 day and 12 night
2. Last month we spent \$126.00 from the Chief's fund.
3. This month we had a total of 15 calls, 10 day and 5 night
4. We had two (2) members, Mr. Ryan Scott and Mr. Patrick Calabrese, they have the applications and they need to get physicals then they will be coming to next month's meeting
5. Within the next few days Robert Campbell, Sr. will be in charge. He will be around until Sunday, I'll be around Saturday afternoon.
6. We spent \$354.00 this month from the Chief's fund.

**Truck Committee:** We're waiting for an invoice for change in (indiscernible remarks) there's suppose to be a balance of \$2,754.00 in here, haven't gotten the invoice yet so I really don't know.

The truck is slated for construction on September 24<sup>th</sup>, it's slated to come off the line and inspected on November 5<sup>th</sup>.

**Truck Committee Continued:**

We got into the District 6 truck, it's the same cab chassis that we're getting. We had a 21 inch District's 6 truck is a 12 inch roof instead of the 20 inch and there's plenty of room. It has the same interior height as 51 even though 51 is a 16 inch, the floor in the new apparatus is lower than 51, the floor is higher so you need the raised roof, I looked at District 6's truck and that's the same exact one we're getting and I have just as much headroom as 51.

To keep the cost down, we'll send some guys to pick it up when it's done.

**Public:** None

**Old Business:** Nothing

**New Business:**

1. Many companies out there right now are targeting Fire Districts to get into compliance with their web sites. There's a company called NetLink, I received a packet of information from them on what they do, what kind of plans they have, as far as getting a secure website, registration, calendars, check lists, building from the ground up a whole web site for us.

There's three (3) basic plans, NetLink breaks it down into 3 basic plans, How much a month, what's included, what's not included. They actually explain what the law is and under that what we're required to put on our web site, it spells it out for us.

There were four (4) companies that sent us some information, three (3) of them just sent flyers asking us to call them for the information. We would rather have someone who does this for a living, that develops web sites, rather than us guessing.

I'm going to contact their representative and see what other Fire Districts are using them. We'll have some information by the next meeting, we have to be up and running by February.

2. The position of Secretary for the Board, I just wrote down a few things that would be her responsibility.

**New Business Continued:**

- a. Pay of approximately \$18.00 per hour
- b. Prepare checks
- c. Maintain all records for the fire houses

Had a problem with our insurance representative, apparently the address for Station 2 is 189 South Beverwyck Rd., so stuff was not getting to the fire house, it was at Billy's house.

- d. Bills being paid on time
- e. Data entry
- f. Web site maintenance
- g. Publications for all legal's that we have
- h. Assist with contractors
- i. Maintain business files
- j. Pick-up and process mail
- k. Assist us with Statutory dates
- l. Assist with elections.

We just have to decide how many hours a day we want them to work and how many days a week. We'll get together next week at a Special Meeting and decide what responsibilities they would have.

**New Business:** 1. At the Somerset County Training Academy they are offering a training seminar, Morris County Police and Firemen's Training Academy is also have some training seminars.

Morris County wants \$400.00 but we weren't very happy with their training, Somerset Training Academy wants \$800.00, Brian didn't want to make any decision without coming to this Board first, it's a hands on training.

We will need a Resolution to pay for the training at the Somerset Training Academy.

2. We are going to put engine 56 out to bid for \$7,500.00

3. Station 2 is getting a new truck, the County is taking our host trailer and putting it on, the County purchased a \$200,000.00 flat bed and they are going to take it off (indiscernible remarks), they are going to take the hose off and mount it on the truck trailer chasis, they didn't say what kind yet.

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4. Rumor has it that Whippany is shutting down their haz-mat team, so hopefully we'll be able to get some of their equipment if that's possible.

**Resolutions:**

1. Authorize payment to Somerset County Training Academy in the amount of \$800.00 for training.

Aye: Commissioners Lambert, Nazario, Greenberg, Palmieri, Campbell,

Nay: None

Abstain: None

Absent: None

All Resolutions were Adopted.

**Adjourned:** Meeting was Adjourned at 8:45 pm.