

Board of Fire Commissioners

Fire District #5

180 Old Bloomfield Ave.

Parsippany, NJ 07054

September 9, 2015 Meeting Minutes

Meeting Called to Order at 8:04 pm

Pledge of Allegiance

Moment of Silence for Fallen Comrades

<u>Commissioners Roll Call:</u>	<u>Meeting Start</u>	<u>Meeting End</u>
Lambert	X	X
Nazario	X	X
Palmieri	X	X
Umana	X	X
Campbell	X	X

Minutes of Previous Meeting: Approved and posted.

Treasurers Report: For the month of August, we deposited, we got the 3rd quarter stipend for \$224,748.25, we also had a refund for hazmat supplies for \$1,342.00 and another refund from Insurance, State Farm I believe for \$1,042.00.

We have our Workers Comp. went out this week and that's all we have. Our Balance is \$285,770.79.

Joint Board Meeting: Next meeting is at District 3. The invoice came in for the rehab trailer, we budgeted \$4,000.00 for all six districts, it ended up being a lot less it was \$1,274.00, so it's going to cost each district and R&R \$182.00. to work on the trailer, he emailed me the invoice so when I print it out.

Fire Prevention Bureau: Hired a new person.

Correspondence: We received something from our Attorney, Tony Bucco, the State is looking at all the LOSAP information, we just have to make sure we're following the rules we actually did a written Resolution this year that raised the amount, this way we are staying in compliance.

We have to keep in compliance with the Local Finance Board's Rules and Regulations we'll address it again next year. I did find the actual election results from 1999, it was retroactive to 1998, we did it in 1999 and it was retroactive to 1998. We're doing everything we're suppose to do, I just like to make sure.

September 9, 2015 Meeting Minutes

LOSAP: See Correspondence above for report

Insurance: we received our re-calculated Workers Comp. I need a check so we can get that out. I gave the Chief a copy of all the emergency numbers to call in the event one of the Commissioners is not around in the event something happens.

Brian is getting all the bills sent to his house, I did file it, I have a claim # for him, when the bills come, he's just bringing them here, give them to Penny then she forwards them to the account representative for Brian.

Some of the guys want to bring up their total life insurance policies up to \$350,000, they want to bring up the death benefit, and they want us to get back into the joint policies, I don't know the feeling of everyone, I think we're good the way we are.

Station 1: We have to do something with the Commissioners Room, it's horrible back there. Parsippany wrestling want to do (indiscernible) I told them it was okay for October 17th. In the fall we're going to have to address the down spout out there.

Station 2: They changed all the seal heads.

Dinner: Progress

Good and Welfare: None

Chiefs Report: Two of the regular members first guy is Tanner Uygun, lives at 134 Cheasepeak Ave., he works for the Township of Parsippany for seasonal help and he works for me part time also, I talked to him about everything including his responsibilities, drills, fire calls, work details and he understands the responsibilities of District 5.

Second one is Brandon Schweizer, Jr., coming on as a Junior member, 15 years old, we both talked to him and advised him about his responsibilities he knows he can't ride until on the fire truck until he's 16, but he can go to drills and work details, he knows all his responsibilities for District 5 also.

They will both be station 2 members.

1. Chief's Fund \$289.34
2. Two new members – Brandon Schweizer, Jr. and Tanner Uygun
3. One resignation - Garcia
4. 18 day calls 14 night calls for a total of 32 calls
5. Chief's truck was serviced
6. Radios are still acting up
7. Truck 651 is okay
8. Truck 652 front suction
9. Ladder is good
10. Truck 654 back window is still broken
11. Truck 655 Q siren is still broken

Chief's Report Continued

12. The radios are still not working
13. Next month we'll be approaching the Commissioners for 2 sets of Turn-out Gear
14. Brandon has been working on a drill scheduled for October 4 Terpak at the High School, all 6 districts agreed on splitting the cost, we'll be doing breakfast and lunch, we'll just split that among the 6 districts. We'll just write one check and the other districts will just reimburse us. We'll have Penny write up invoices for the 6 districts and send them out for payment. It's a 6 hour seminar.

Truck Committee: We have two Resolutions that we need to bring up tonight. Pierce is under State Contract. We received the sample ballot from Election Graphics as well as notification from the County.

Public: None

Old Business: Garage door is fixed.

New Business: None

Resolutions:

Resolution 15-37

FIRE DISTRICT NO. 5, TOWNSHIP OF PARSIPPANY-TROY HILLS DETERMINING TO CALL A SPECIAL FIRE DISTRICT MEETING TO BE HELD ON SEPTEMBER 29, 2015, AND FURTHER PROVIDING FOR A PUBLIC VOTE ON A RESOLUTION AUTHORIZING THE LEASE/PURCHASE OF A NEW LADDER TRUCK IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:14-84

WHEREAS, the Board of Fire Commissioners of Fire District No. 5, in the Township of Parsippany-Troy Hills, (the "Board") wishes to lease/purchase a new fire apparatus; and

WHEREAS, the Board desires to provide for the initial down payment for the lease/purchase with capital funds and the sale of the Fire District's existing ladder and one engine; and

WHEREAS, a Resolution authorizing the appropriation of said funds must be submitted to the legal voters of the Fire District in accordance with N.J.S.A. 40A:14-84, at a special meeting to be held by the Fire District on September 29, 2015.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 5, in the Township of Parsippany-Troy Hills, County of Morris, and State of New Jersey as follows:

1. The Board hereby determines to call a special meeting to be held in the Fire District on September 29, 2015, between the hours of 6:00 p.m. and 9:00 p.m., and further directs that the resolution

described in Section 4 of this Resolution shall be submitted to the legal voters of the Fire District at such special meeting for approval as required by law.

2. The Secretary of the Board is hereby authorized and directed to post at least ten (10) days before the date of said special meeting a copy of the notice calling the same on at least five public places in the Fire District.

3. The Secretary of the Board is hereby further authorized and directed to cause the notice referred to in Section 2 above to be published in the Fire District's official newspaper as required by law.

4. At the special meeting, the following Resolution shall be submitted to the legal voters of the Fire District for their approval:

“BE IT RESOLVED, by the legal voters of the Township of Parsippany-Troy Hills, Fire District No. 5, County of Morris, that the Board of Fire Commissioners be authorized to enter into a contract for the lease/purchase of a new ladder truck at a cost not to exceed \$860,000.00 and to appropriate \$250,000.00 to the capital improvement line item acquisition of fire apparatus as part of the initial down payment.”

5. The special meeting shall be held at Fire Station No. 1, 180 Old Bloomfield Avenue, Parsippany, New Jersey and no person shall vote at any other place than at the designed meeting place.

6. The Board hereby approves and adopts the Resolution set forth in Section 4 hereof and, subject to the approval of the legal voters of the Fire District, hereby determines to carry out the same.

7. This Resolution shall take effect immediately.

e/purchase a new fire apparatus; and

Yes: Commissioners: Lambert, Nazario, Palmieri, Umana, Campbell

No: None

Absent: None

Abstain: None

The Resolution was Adopted

.....

Resolutions Continued:

Resolution 38

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD OF FIRE COMMISSIONERS OF TOWNSHIP OF PARSIPPANY-TROY HILLS FIRE DISTRICT NO. 5 AND STEVEN L. ROGUT, ESQ, OF ROGUT MCCARTHY LLC FOR BOND COUNSEL SERVICES IN CONNECTION WITH THE LEASE/PURCHASE OF A NEW ;ADDER TRUCK

WHEREAS, there exists the need for professional bond counsel services in connection with the lease/purchase of new fire apparatus; and

WHEREAS, the Board of Fire Commissioners wish to award a Professional Services Agreement to Mr. Rogut for professional bond counsel services in connection with the above noted lease/purchase; and

WHEREAS, Mr. Rogut has agreed to perform said services for a fixed fee of \$2,500.00 as set forth in the Professional Services Agreement attached hereto and made a part hereof; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A11-1 et seq.) requires that the Resolution authorizing the award of a Contract for "professional services" without competitive bids and the contract itself must be made available for public inspection.

NOW, THEREFOR, BE IT RESOLVED, by the Board of Fire Commissioners of the Township of Parsippany-Troy Hills Fire District 5 in the Township of Parsippany-Troy Hills, County of Morris and State of New jersey, as follows:

1. The Chairman and Fire District Clerk are hereby authorized and directed to execute an Agreement with Steven L. Rogut, Esq. of Rogut McCarthy LLC for professional bond counsel services in connection with the lease/purchase of a new fire apparatus. The total amount of the contract shall not exceed \$2,500.00, inclusive of out-of-pocket disbursements, without the specific authorization of the Board of Fire Commissioners.
2. This contract is warded without competitive bidding as a "professional Service" in accordance with N.J.S.A. 40A11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person authorized by law to practice a recognized profession.
3. A notice of this action shall be printed once in the legal newspaper of the Board of Fire Commissioners.

Yes: Commissioners: Lambert, Nazario, Palmieri, Umana and Campbell

No: None

Absent: None

Resolutions Continued:

Resolution 38 continued

Abstain: None

The Resolution was Adopted

Resolution 39

BE IT RESOLVED by the Board of Fire Commissioners of the Parsippany-Troy Hills Volunteer Fire Department, District #5, hereby approves the Bill List for July 2015, in the amount of \$99,821.93

Yes: Commissioners: Lambert, Nazario, Palmieri, Umana and Campbell

No: None

Absent: None

Abstain: None

The Resolution was Adopted

Resolution 40

BE IT RESOLVED by the Board of Fire Commissioners of the Parsippany-Troy Hills Volunteer Fire Department, District #5, hereby approves the Bill List for August 2015, in the amount of \$259,080.01.

Yes: Commissioners: Lambert, Nazario, Palmieri, Umana and Campbell

No: None

Absent: None

Abstain: None

The Resolution was Adopted

Resolution 41

BE IT RESOLVED by the Board of Fire Commissioners of the Parsippany-Troy Hills Volunteer Fire Department, District #5, hereby approves Normal Operating Expenses.

Page 7

September 9, 2015 Meeting Minutes

Resolutions Continued:

Resolution 41 continued

Yes: Commissioners: Lambert, Nazario, Palmieri, Umana and Campbell

No: None

Absent: None

Abstain: None

The Resolution was Adopted

The Meeting was Adjourned at 8:20 pm.

Page 3

September 9, 2015 Meeting Minutes Continued

Robert Campbell, Sr., Chairman

Annette Maida-Smith, Administrative Assistant